



CITY OF COTTAGE GROVE

APPLICATION FOR
TENNIS COURT FENCE – COINER PARK
SPECIAL EVENTS BANNER

Street banners may be approved that advertise or pertain to civic, patriotic or special events of general public interest taking place in Coiner Park. No banner shall promote commercial ventures or political activities is allowed. Banners shall be installed and removed by the applicant. Banners shall not be installed until the **ISSUANCE OF A PERMIT** by the Community Development Department. The City reserves the right to limit the number of days a banner is displayed. If the City removes the banner a fee may be charged for doing so.

Banner Standards

All signs and banners approved for installation shall meet the following standards:

- Banner material shall be heavy canvas, 15 ounce vinyl or similar durable fabric.
- Banner shall be in good condition.
- Width shall not exceed 48 inches, length shall not exceed 30 feet.
- Metal press-fit grommets or heavy duty nylon-type strapping or heavy duty snap clips not more than 36 inches apart shall be provided along the top and bottom edges and corners.

Please complete the following:

Applicant: _____ Date: _____

Phone/Email: _____

Date of Event: _____ In Coiner Park? ☐ Yes ☐ No

Proposed Date of Installation: _____ Removal:

Message on Banner:

Dimensions of Banner: _____

UPON APPROVAL YOU WILL RECEIVE AN EMAIL WITH AN APPROVED PERMIT.

Staff Use Only

Approved By: _____ Date: _____

Conditions of Approval:

Applicant Notified by Email (date): _____